

Tally

Duration:**Prerequisites:** Basic Knowledge of Accounting is better**Basic Accounting**

- What's Accounts?
- Types of accounts.
- Basic Accounting Concept
- Debit & Credit
- Golden rules of Accounting?
- Balance Sheet & Profit/Loss Accounts
- Assignment

Tally ERP (Accounting Features)

- Introduction to Tally
- Company Creation
- Groups & ledgers Create & Alter
- Accounting Vochers (F4 : Contra to F10: Memorandum)
- Daily transation reports.
- Outstanding reports
- Practical Assignment

Tally ERP (Inventory Features)

- Introduction to Inventory Management
- Stock Group, Stock Category, Stock Items & Units of Measure
- Inventors Vocher (Purchase order, sales order, Challan, bills)
- Invoicing return's (Debit Note/Credit notes & Rejection IN/OUT)
- Daily Stock & Order Books Report

Tally

Tally ERP (Taxation Features)

- Introduction to TDS (Tax Deducted at Source)
- TDS Return & Challan
- Introduction to TCS (Tax Collected at Source)
- TCS Return & Challan
- Introduction to GST (Good & Service Tax)
- Income Tax Return
- Practical Assignment with GST

Tally ERP (Advanced Feature)

- Budget
- Interest Calculation
- Import & Export
- Bills of Material
- Point of Sales
- Compound Unit etc.