

Diploma in Financial Accounting

Course Syllabus :

Module (1) Tally (Tally Prime) + GST

- (a) Accounting
- (b) Inventory
- (c) Manufacturing
- (d) Taxation
- (e) Payroll
- (f) Sales
- (g) Purchase
- (h) Multi-Currency
- (i) Interest Calculation
- (j) Price List
- (k) GST

Module (2) Advance Excel

- (a) Introduction to MS Excel
- (b) Working with Formulas/ Functions
- (c) Conditional Formatting
- (d) Data Sorting and Filtering
- (e) Pivot Tables
- (f) Pivot Charts